

Approved: 4-0-1

TOWN OF ORLEANS
HUMAN SERVICES ADVISORY COMMITTEE
Minutes of 9/19/12
10:00 pm Namequoit Room, Orleans Town Hall

ORLEANS TOWN CLERK
'12 DEC 13 4:15PM

CP May

Present: Mary Lyttle, Chair, Pam Chase, Gail Meyers Lavin, Robert Singer; Myra Suchenicz, Asst. Town Administrator (ex-officio). **Absent:** Arlene Cohen.

The meeting was called to order by the Chair at 10:05 am.

Motion to accept the Minutes of January 23, 2012 was made by Gail, seconded by Pam and voted unanimously 4-0.

Mary and Gail agreed to continue as Chair and Clerk respectively for FY 14.

Motion to elect Mary and Gail as Chair and Clerk respectively for FY 14 was moved by Bob and seconded by Pam and voted unanimously 4-0.

The FY 2013 Application was reviewed, dates were updated to reflect a deadline by which applications must be received as Friday, November 9, 2012, and suggestions reviewed to clarify the language where needed, eliminate duplication, and to put the Summary Sheet as Page 3 instead of as the Cover Sheet.

Motion to accept the updates and revisions for the FY 2014 Application was made by Bob, seconded by Mary and voted unanimously 4-0. Gail was asked to make the changes and send the revised application to Myra, with copies to all to double-check, and advise if any errors. Myra agreed to send a test email to last year's applicants, and prepare and insert the classified advertisement as soon as possible, also notifying the media of the announcement and deadline.

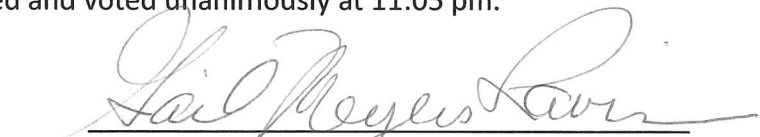
Myra advised members of the Annual September Committee Orientation to be held at 7 pm, September 23rd, 2012 in the Nauset Room at Orleans Town Hall. Mandatory for Chairs, she strongly recommended that as many committee members as possible attend due to the number of changes in the Open Meeting Law, other issues, and issues related to technology that would be discussed.

Discussing currently funded organizations and potential applicants, Gail and Mary mentioned that Rick Sigel had offered to talk with the director of the Orleans After-School Program regarding the way the budget is presented. Sight Loss Services was also raised because of a recent Letter to the Editor regarding problems between the Executive Director and several board members leading to their resignation.

The next meeting was scheduled for Tuesday, November 13th, 2012 at 10 am in the Namequoit Room.

Motion to adjourn was moved and seconded and voted unanimously at 11:05 pm.

Submitted by:


Gail Meyers Lavin, Clerk